

Alaska Clean Water Actions Grant Application

Alaska Department of Environmental Conservation
Division of Water
NonPoint Source Section
Chandra McGee



Division of Water

Mission Statement:

Improve and protect water quality

How?

- Establishes standards for water cleanliness
- Regulates discharges to waters and wetlands
- Provides financial assistance for water and wastewater facility construction and waterbody assessment and remediation
- Trains, certifies, and assists water and wastewater system operators
- Monitors and reports on water quality

Overview

This presentation provides an overview of the Alaska Clean Water Actions grant application for fiscal year 2018 (July 1, 2017 – June 30, 2018). There have been several changes to the online application.

During this presentation, we will:

- Go through the new application, step-by-step.
- Show the evaluation criteria.
- Provide tips and advice for good applications.
- Explain what happens next.

ACWA Estimated Funding Sources

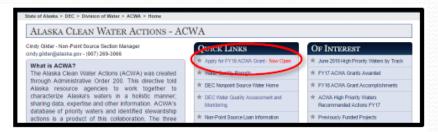
Funding Source	Amount	Match Requirements	More Information
DEC – Clean Water Act	\$300,000	40% non-federal	Stewardship (Appendix C) or Waterbody Specific (Appendix D)
DEC – BEACH Act	\$95,000	None	Waterbody Specific (Appendix D)
DFG – Clean Vessel Act	\$50,000	25% non-federal	Stewardship (Appendix C)

Where to find the ACWA application

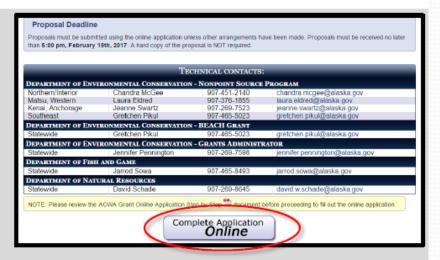
Go to Division of Water's Alaska Clean Water Actions home page located at the following internet URL.

http://www.dec.state.ak.us/water/acwa/ACWA_index.html

Select the "Apply for FY18 ACWA Grant" under "Quick Links".



This page discusses the ACWA grant application. When ready to begin the online application process, click on the "Complete Application Online" button.

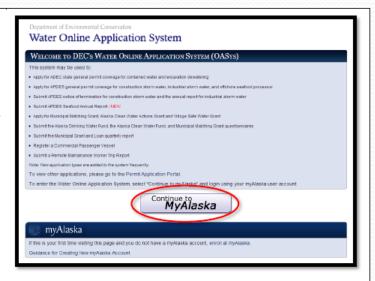


How to log in to the online system

Welcome to the Water Online Application System (OASys)!

TIP: OASys requires an active myAlaska account. If you do not have a myAlaska account, skip to step 5 below.

NOTE: If you have used a **myAlaska** account to apply for and e-sign a PDF then you already have an active myAlaska account.



Log in to your myAlaska account and skip to step 6 in this guidance.



If you don't have a **myAlaska** account, select the **"enroll at myAlaska"** link. You only need to create a myAlaska account once.

Guidance for creating a new myAlaska account is available at:

http://dec.alaska.gov/water/OASysHelp/attachments/myAK_Reg_guidance.pdf



After successfully logging in to myAlaska, you will arrive at the Water Online Application system (OASys).

Select the "Grants" tab.



Finding the ACWA grant application

Select the "Alaska Clean Water Actions Grant Application" from the list that appears.



A series of steps will take you through the application, asking for information pertinent to your project.

Fill out the information on these pages as completely and thoroughly as possible.

(Below you will find a few "Tips" that provide additional information regarding navigation of these steps.)

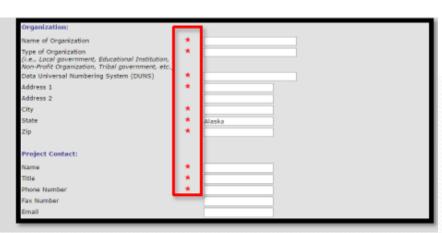


Tips for using the online application

The step numbers at the top of the page can be used to navigate directly to pages that have already been completed.



Any question with a red star (*) next to it is required and must be completed before the current step can be completed.



When finished with a step, go to the next page by selecting the "Save & Continue" button in the lower right corner of the page.

NOTE: At any time you can logout and your information will be saved.



Changes to the <u>current</u> page are not saved until you hit "Previous", "Overview", "Save", or "Save & Continue".

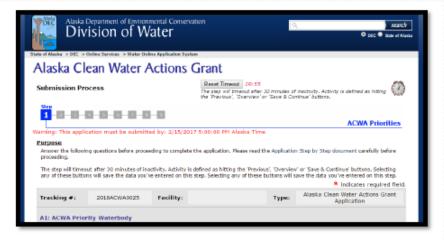
At any time, you can also select the "Overview" button at the bottom of any page to go to the overview step (last step). This step allows you to review your information and to edit previously entered information.



Step 1: Priority Waterbody or Stewardship Project?

Step 1 in the application process determines how the project addresses ACWA priorities identified for the FY18 grant solicitation.

- ACWA waters and actions (Appendix D)
- ACWA stewardship actions (<u>Appendix C</u>)



ACWA Priorities

Priority Stewardship Projects

 Appendix C lists the priority stewardship actions and Clean Vessel Acting funding opportunities.
 Stewardship proposals may relate to a specific waterbody or to a broader regional area. These stewardship projects closely align with the goals set forth in the Alaska Nonpoint Source Control Strategy and the Alaska Clean Water Five Year Strategic Plan.

Priority Waterbody Projects

- Appendix D lists the ACWA priority waters and associated actions identified as priorities for this solicitation. When applying for grants for ACWA priority waters, only project proposals addressing the actions listed in Appendix D will be considered. Proposals that do not address these priorities will not be forwarded to the review committee for consideration.
- Appendix D also contains actions for DEC-identified marine beaches. The table below lists the priority of funding for beach projects:

Funding Priority	Beach Area
1	Nome
2	Kenai
3	Ketchikan

Alaska Clean Water Actions Grant

Submission Process

Reset Timeout 28:03







ACWA Priorities

Warning: This application must be submitted by: 2/15/2017 5:00:00 PM Alaska Time

Purpose

Answer the following questions before proceeding to complete the application. Please read the Application Step by Step document carefully before proceeding.

The step will timeout after 30 minutes of inactivity. Activity is defined as hitting the 'Previous', 'Overview' or 'Save & Continue' buttons. Selecting any of these buttons will save the data you've entered on this step. Selecting any of these buttons will save the data you've entered on this step.

indicates required field.

Tracking #:

2018ACWA0000

Facility:

Type:

Alaska Clean Water Actions Grant Application

A1: ACWA Priority Waterbody

Does this project target a specific waterbody(ies) * in Appendix D?



If no, skip to A2 below.

About Appendix D

Appendix D lists the ACWA waters and actions identified for the FY18 grant solicitation. Only proposals that address ACWA priority waters shown in Appendix D will be considered; other actions on ACWA priority waters will be considered if they address the Water Quality Goal and Concern for the water as outlined in Appendix D and the need for the action is adequately justified. There is no quarantee that these actions will be funded. Beach actions are also included in Appendix D.

Link to Appendix D

If yes, waterbody name:

Waterbody Name:

Select

Specific area, such as stretch (if applicable):

What are the specific ACWA action(s) the proposal addresses for this waterbody(ies)?

List waterbody and action designation. If more than five actions are being addressed, combine in the fields below. Example: Kenai River: Design a plan to survey the number of boats on the Lower Kenai River between Eagle Rock (RM 11) and the Pillars (RM 12.6) between July 4 and 31, from a vantage point above the river. See Appendix D for actions.

i.
ii.

If action is not identified in Appendix D, describe below how it is needed to address the concerns and objectives for the ACWA Priority Waterbody.

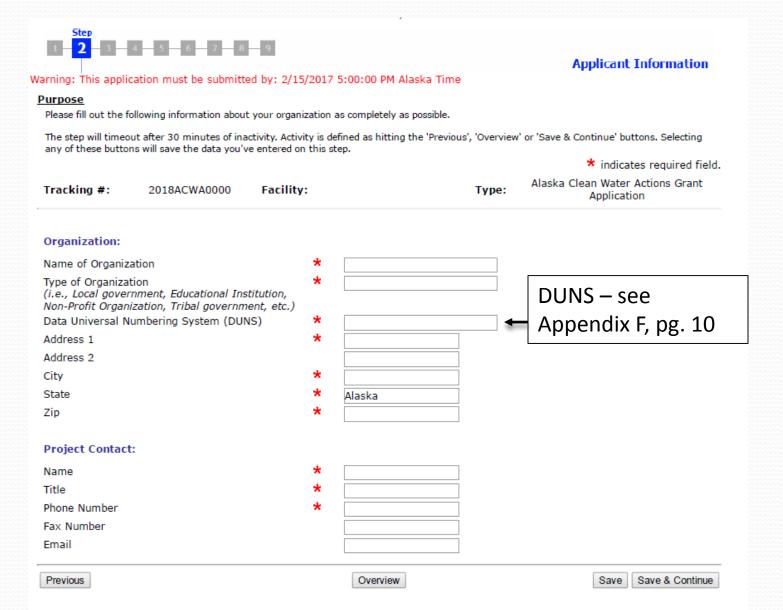
Not in Appendix D?

A2: Statewide or Area-wide Stewardship Actions

If not waterbody specific (see A1), the project must address a stewardship action in Appendix C

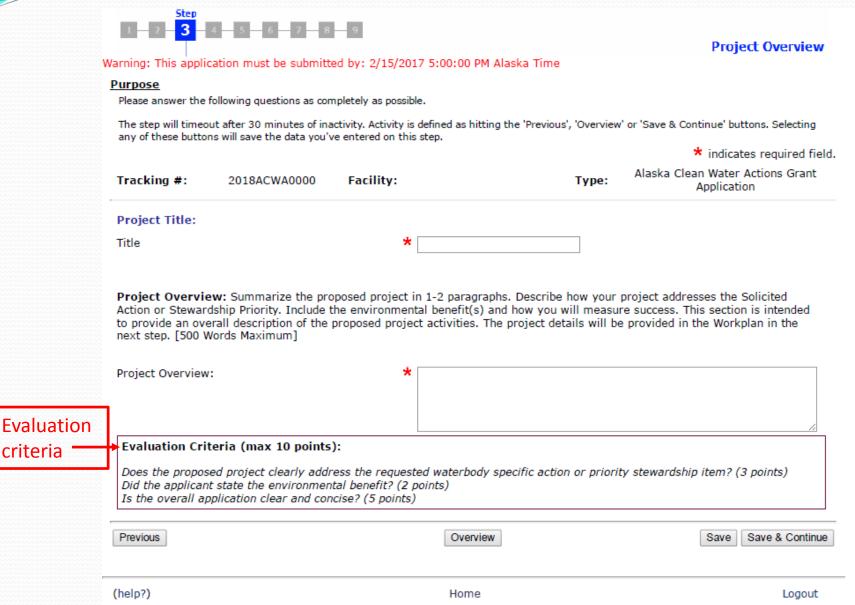
About Appendix C Appendix C lists stewardship actions identified as prior these actions, contact the individual listed.	rities for the ACWA FY2018 Grant S	colicitation. For further information on
Link to Appendix C		
Which stewardship action listed in Appendix C does your project address?		4
Example: 3.a. Identify areas within the community that	t would receive the highest benefit	from green infrastructure.
Refer to Appendix C for specific stewardship acti	ons.	
	Overview	Save Save & Continue
(help?)	Home	Logout

Step 2: Applicant information

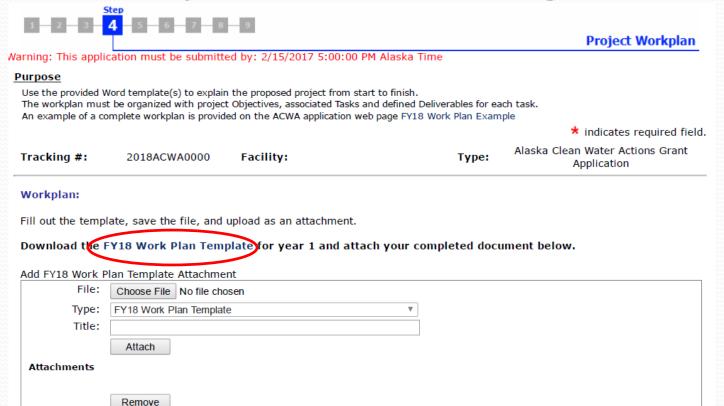


Step 3: Project Information

criteria



Step 4: Workplan and Budget



Evaluation criteria

Evaluation Criteria (max 50 points):

Are the objectives achievable with the proposed project? (10 points)

Are the proposed tasks the right activities to meet the objectives and complete the project? (10 points)

Does the workplan identify the appropriate deliverables for each task (including deliverables requested in the solicitation)? (10 points)

Does the workplan show appropriate planning and/or support services to successfully accomplish tasks? Examples include: partner/community support, laboratory analysis, access to transportation (e.g., boats, etc.). Note: some actions and stewardship projects require that partners provide letters of support. (5 points)

Can all tasks realistically be accomplished in the grant period? (5 points)

Does the workplan include measures of success (such as linear feet riverbank restored, measurable pollutant load reductions, amount of stormwater runoff reduced, etc.) (5 points)

Did the applicant follow the requested workplan format in the provided template? (5 points)

Workplan Template

ACWA Solicitation

FY 18 Work Plan Template

Instructions:

Provide a workplan for your proposal using the template below. The workplan must be organized with project Objectives, associated Tasks and defined Deliverables for each task. An example is provided below and a complete workplan for your reference is on the ACWA application web page (http://dec.alaska.gov/water/acwa/onlineACWAapp.htm).

Do not include quarterly reports as a task or deliverable in the work plan. These are required reporting requirements for all projects.

Fill out the template, save the file, and include as an attachment to the online ACWA application. If you are applying for a two year project, fill out the FY18 Work Plan template for year 1 and the FY19 Work Plan template for year 2.

If you have questions about the workplan format, contact Chandra McGee at 451-2140.

EXAMPLE

Project Title: (Provide descriptive project title). Wetland Creation for Clean Creek

OBJECTIVE 1: (Describe the Objective in 1 – 2 sentences). Install a stormwater retention wetland at Example X and Example Y Streets.

TASK 1: (Descriptive task title). Develop detailed implementation and maintenance plan.

Start and end date: July 1, 2017 - June 30, 2018

Description: (Describe task in a few sentences) The Grantee will work with the DEC, the US Fish and Wildlife Service, and the municipality on the development of an implementation and maintenance plan. The stormwater retention wetland will be installed at the outlet before the sediment-laden stormwater enters the anadromous tributary of Clean Creek. Since this property is owned by the Grantee, the long-term maintenance of this project will be overseen by them. This plan will include a calculation of the environmental benefits (including the sediment reduction amounts) and use the municipality's Manual of Stormwater Best Management Practices; National Oceanic and Administration's Introduction and User's Guide to Wetland Restoration, Creation, and Enhancement; and other applicable resources.

Deliverable(s): (Describe deliverable(s) in a brief sentence and assign a due date. All task products should be listed as deliverables; for example, these include QAPPs, monitoring data, report evaluating etc. If multiple deliverables are associated with a task, <u>list each deliverable individually</u> and include the format (i.e. submitted in progress report, photo, final report, etc.) and submission date).

- Draft Stormwater retention wetland implementation and maintenance plan (Due: August 18, 2017)
- Final Stormwater retention wetland implementation and management plan (Due: August 30, 2017)

Permits: (List applicable permit(s) with due date or state N/A if not applicable)

- 1. Borough land use permit
- 2. ADF&G Fish Habitat Permit

Use the template provided here for your proposal workplan:

Project Title: Provide descriptive project title

OBJECTIVE 1: (Describe the Objective in 1-2 sentences).

TASK 1: (Descriptive task title).

Start and end date: <u>July 1, 2017 – June 30, 2018</u>

Description: (Describe task in a few sentences)

Deliverable(s): (Describe deliverable(s) in a brief sentence and assign a due date). All task products should be listed as deliverables; for example, these include QAPPs, monitoring data, report evaluating etc. If multiple deliverables are associated with a task, <u>list each deliverable individually</u> and include the format (i.e. submitted in progress report, photo, final report, etc.) and submission date.

Permits: (List applicable permit(s) with due date or state N/A if not applicable)

TASK 2:

Start and end date: July 1, 2017 - June 30, 2018

Description:

Deliverable(s):

Permits:

Add additional tasks following the format above under Objective 1 as needed.

OBJECTIVE 2:

TASK 3:

Start and end date: <u>July 1, 2017 - June 30, 2018</u>

Description:

Deliverable(s):

Permits:

Project Title: Slowing it down – Wetland Creation for Clean Creek

OBJECTIVE 1:

Install a stormwater retention wetland on the WRC's property at 6th and Dalton Streets

TASK 1: Develop detailed implementation and maintenance plan

Start and end date: <u>August 4, 2016 – August 15, 2016</u>

Description: The WRC will work with the DEC, the United States Fish and Wildlife Service, and the Example Borough on the development of an implementation and maintenance plan. The stormwater retention wetland will be installed at the outlet before the sediment-laden stormwater enters the anadromous tributary of Clean Creek. Since this property is owned by the WRC the long-term maintenance of this project will be overseen by the WRC. This plan will include a calculation of the environmental benefits (including the sediment reduction amounts) and utilize the City and Borough of Juneau's Manual of Stormwater Best Management Practices, National Oceanic and Administration's Introduction and User's Guide to Wetland Restoration, Creation, and Enhancement, and other applicable resources.

Deliverables:

- Draft Stormwater Retention Wetland Implementation and Maintenance Plan. (Due date: August 18, 2016).
- Final Stormwater Retention Wetland Implementation and Maintenance Plan. (Due date: August 24, 2016).

Permits:

- 1. Example Borough land use permit
- 2. ADFG Fish Habitat permit

Budget:

Download the ACWA Budget Workbook and attach the completed workbook below. There is one tab for the project Grant Funding Request and one tab for the Matching Funds. The workbook will automatically calculate the minimum matching funds required based on the grant funding request. Based on the proposed workplan, describe the cost per task for each cost category (i.e., salary, travel) for the Grant Request tab and the matching funds associated with each task in the Matching Funds tab. Examples of appropriate details are provided in the workbook.

Additional guidance and matching funds requirements are available here: Budget Guidance Appendix B (Funding Sources)

Download the FY18 ACWA Budget Template and attach your completed document below.

Add FY18 ACWA Budget Template Attachment File: Choose File No file chosen Type: FY18 ACWA Budget Template Title: Attachments

Evaluation criteria

Evaluation Criteria (max 25 points):

Remove

Does the overall project seem reasonable according to the proposed budget? (10 points)

Did the applicant provide the requested grant budget details and matching funds details? (10 points)

Are individual costs and match values reasonable? (5 points)

Budget Template

Total funds sums automatically

ACWA Grant Funding Request Total Funds Directions: Blue font provides directions, descriptions and examples. Green shaded cells are for the grantee to fill in. Red cells calculate totals automatically. Requested: \$0.0 Do not add or delete rows or columns or change any cells with formulas. Minimum Matchina Funds Required: \$0.00 Based on the proposed workplan, describe the cost per task for each category below. Examples of appropriate details are provided for each cost **Minimum** category. Fill in the task details in column C green shaded cells and provide the funds requested in column D green shaded cells. Totals for each cost match category will automatically sum and the total funds requested will sum at the top of the worksheet in column E. calculates Salary/Benefits Tasks Details Funds Requested Include costs for salaries and benefits. Project technician will collect data for 40 hours at \$25/hr. Executive Example List all project participants positions or automatically director will provide project oversight for 10 hours at \$50/hr. \$1,500.00 titles. Include the salaries and fringe Task 1 benefits paid for each position. Only th Task 2 costs of actual time devoted to the Task 3 project should be included in the Task 4 budget. Details must the position title Task 5 (e.g. Executive Director), hourly rate, Task 6 number of hours and a brief description Task 7 of the task activities. Task 8 Task 9 Task 10 Task 11 Task 12 Task 13 Task 14 Task 15 Total Salary/Benefits Grant Request Tasks Travel Details Funds Requested One roundtrip ticket from Juneau to Skagway to staff booth at Travel costs include transportation (flight costs or mileage), per diem and Example Harbor Festival at \$300. Two days per diem for one person at \$60 x 2 = \$120. One night lodging for \$125. \$545.00 other reasonable travel related items directly related to the grant. Include the Task 1 purpose of the travel, the destination of Task 2 each trip and the number of travelers. Task 3 Include estimated ticket prices and/or Task 4 mileage and mileage rates. Task 5 Task 6 Task 7 Task 8 Task 9 Task 10 Task 11 Task 12 Task 13 Task 14 Task 15

Total Travel Grant Request

21

\$0.00

Contractual	Tasks	Details	Funds Requested
Contractual services are carried out by	Example	Landscape design services for rain garden at \$50/hr for 20 hours.	\$1,000.00
another party (individual or	Task 1	Editascape design services for ruin guiden de \$50/11 for 20 nours.	\$1,000.00
organization), other than the grant	Task 2		
recipient or its employees, in the form	Task 3		
of a procurement relationship. Specify	Task 4		
the nature and cost of the services. This	Task 5		
may include the cost of services such as	Task 6		
engineering, hired speakers, legal	Task 7		
services, etc. Identify the cost per hour	Task 8		
and number of hours. Applicants should review the federal funding agency's	Task 9		
regulations concerning procurement	Task 10		
particularly the MBE/WBE requrements	Task 11		
for contracts in Appendix F.	Task 12		
,	Task 13		
	Task 14		
	Task 15		
		Total Contractual Grant Request	\$0.00
Supplies	Tasks	Details	Funds Requested
Supplies are tangible property with a	Example	Office supplies (paper and ink for printing brochures) at \$200	\$200.00
value less than \$5000. Itemize budgeted	Task 1	office supplies (puper una line for printing prosinares) at \$255	\$250,00
supplies. Supplies include	Task 2		
office/field/lab supplies, data	Task 3		
processing materials, books, papers and	Task 4		
other items used for project	Task 5		
completion. Include any equipment	Task 6		
costing less thand \$5000. Services	Task 7		
association with supplies such as rental	Task 8		
costs should go in the "Other" category.	Task 9		
	Task 10		
	Task 11		
	Task 12		
	Task 13		
	Task 14		
	Task 15		
	Task 15	Total Supplies Grant Request	\$0.00
Equipment	Tasks	Details	Funds Requested
Equipment is any single article of			7 unus maquestau
nonexpendable, tangible personal	Example	Water quality monitoring sonde with sensors for turbidity, pH, dissolved oxygen and temperature from YSI at \$10,500.	\$10,500.00
property having a useful life of more	Task 1	uissoivea oxygen and temperature from 151 at \$10,500.	\$10,500.00
than one year and an acquisistion cost of			
more than \$5000. The cost of equipment	Task 3		
may include freight charges. It does not	Task 4		
include leased or rented property or	Task 5		
maintenance contracts. Purchases of	Task 6		
less than \$3000 may be listed under	Task 7		
"Supplies" or "Other."	Task 8		
	Task 9		
	Task 10		
	Task 11		
	Task 12		
	Task 13		
	Task 14		
	Task 15		
	I JOK 13	Total Equipment Grant Request	\$0.00
	1		Ţ3100

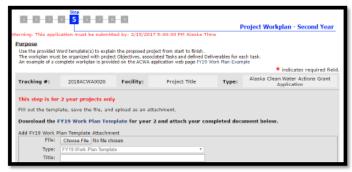
Indirect/Admin	Tasks	Details	Funds Requested
Indirect costs may only be used by	Example	Estimated administrative costs: general office support including	
organizations with federally approved	Lxumple	internet (\$95), phones (\$95), and office rent (\$800).	\$990.00
indirect rates. If you have a federally	Task 1		
approved indirect rate, please include	Task 2		
the documentation as an attachment to your grant application. If you do not	Task 3		
have a federally approved indirect rate,	Task 4		
you may estimate administrative costs	Task 5		
for the duration of the project.	Task 6		
Estimates can be a percentage based or	Task 7		
previous year(s) financial records,	Task 8		
however, administrative costs must be	Task 9		
charged quarterly for actual costs (not a	t Task 10		
a budgeted percentage rate).	Task 11		
	Task 12		
	Task 13		
	Task 14		
	Task 15	Total Indiana / Admin Count Bourse	\$0.00
Insurance	Tasks	Total Indirect/Admin Grant Request Details	Funds Requested
Insurance Identify insurance costs, if any. This	Example		
could include general liability if		10% of annual expense (\$325)	\$325.00
volunteers are being used.	Task 1		
_	Task 2		
	Task 3		
	Task 4		
	Task 5		
	Task 6		
	Task 7		
	Task 8		
	Task 9		
	Task 10		
	Task 11		
	Task 12		
	Task 13		
	Task 14		
	Task 15	T. II	to or
Other	Tasks	Total Insurance Grant Request Details	\$0.00 Funds Requested
Other costs are those not included in	Example		
other budget categories. Examples	Task 1	Permit fees (\$25)	\$25.00
include publishing, printing costs or	Task 2		
	Task 2		
equipment user fees.			
equipment user fees.			
equipment user fees.	Task 4		
equipment user fees.	Task 4 Task 5		
equipment user fees.	Task 4 Task 5 Task 6		
equipment user fees.	Task 4 Task 5 Task 6 Task 7		
equipment user fees.	Task 4 Task 5 Task 6 Task 7 Task 8		
equipment user fees.	Task 4 Task 5 Task 6 Task 7 Task 8 Task 9		
equipment user fees.	Task 4 Task 5 Task 6 Task 7 Task 8 Task 9 Task 10		
equipment user fees.	Task 4 Task 5 Task 6 Task 7 Task 8 Task 9 Task 10 Task 11		
equipment user fees.	Task 4 Task 5 Task 6 Task 7 Task 8 Task 9 Task 10 Task 11 Task 12		
equipment user fees.	Task 4 Task 5 Task 6 Task 7 Task 8 Task 9 Task 10 Task 11 Task 12 Task 13		
equipment user fees.	Task 4 Task 5 Task 6 Task 7 Task 8 Task 9 Task 10 Task 11 Task 12		

ACWA Matching Funds				
Directions:	Blue font prov	ides directions, descriptions and examples. Green shaded	Total Funds	
	cells are for th	e grantee to fill in. Red cells calculate totals automatically.	Requested:	\$0.00
	Do not add or	delete rows or columns or change any cells with formulas.	Minimum Matching	,
			Funds Required:	\$0.00
			Proposed Matching	, , , , ,
			Funds	\$0.00
	Based on the p	proposed workplan, describe the matching funds associated		
		for each category below. Examples of appropriate details		
		or each cost category. Fill in the task details in column C		
	green shaded	cells and provide the matching funds in column D green		
	shaded cells. T	otals for each cost category will automatically sum and the		
	total matching	funds will sum at the top of the worksheet in column E.		
Salary/Benefits	Tasks	Details	Match Provided	
Include costs for salaries and benefits.	TUSKS	Detuiis	iviateli Fi ovided	
List all project participants positions or	Example	Project technician will collect data for 40 hours at \$25/hr. Executive		
titles. Include the salaries and fringe	Lxumple	director will provide project oversight for 10 hours at \$50/hr.	\$1,500.00	
benefits paid for each position. Only the	Task 1	uncetor will provide project oversight for 10 hours at \$507m.	\$1,500.00	
costs of actual time devoted to the	Task 2			
project should be included in the	Task 3			
budget. Details must the position title	Task 4			
(e.g. Executive Director), hourly rate,	Task 5			
number of hours and a brief description	Task 6			
of the task activities.	Task 7			
	Task 8			
	Task 9			
	Task 10			
	Task 11			
	Task 12			
	Task 13			
	Task 14			
	Task 15			
		Total Salary/Benefits Matching Funds	\$0.00	
Travel	Tasks	Details	Match Provided	
Travel costs include transportation		One roundtrip ticket from Juneau to Skagway to staff booth at		
(flight costs or mileage), per diem and	Example	Harbor Festival at \$300. Two days per diem for one person at \$60 x		
other reasonable travel related items		2 = \$120. One night lodging for \$125.	\$545.00	
directly related to the grant. Include the				
purpose of the travel, the destination of	Task 2			

Step 5: Workplan and Budget (2-Year Projects)

Step 5 in the application process collects FY19 Work Plan and FY19 Budget Templates.

Repeat the process described in step 4 <u>only</u> if you are applying as a two year project.



Step 6: Project Costs and Match

Step 6 in the application process collects project funding and match information.

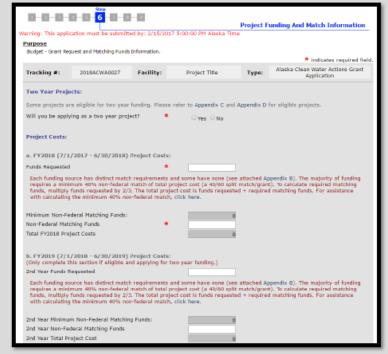
Part a. FY2018 Project Costs:

- A. Enter the **Funds Requested** for FY2018
- B. Minimum Non-Federal Matching Funds are displayed
- C. Enter the actual Non-Federal Matching Funds
- D. Total FY2018 Project Costs are displayed

NOTE: The Minimum Non-Federal Matching Funds and Total FY2018 Project Costs will automatically calculate and are display only.

Part b. FY2019 Project Costs:

Repeat the process described above <u>only</u> if you are applying as a two year project.



Alaska Clean Water Actions Grant

_								_				
	п	ור	m	IS	CI	ın	n	υ	ro	ce	259	

Reset Timeout 29:29



The step will timeout after 30 minutes of inactivity. Activity is defined as hitting the 'Previous', 'Overview' or 'Save & Continue' buttons.



Project Funding And Match Information

Warning: This application must be submitted by: 2/15/2017 5:00:00 PM Alaska Time	
Purpose	
Budget - Grant Request and Matching Funds Information.	
	* indicates required field.

Tracking #:

Facility: 2018ACWA0000

Type:

Alaska Clean Water Actions Grant Application

Project Costs:

a. FY2018 (7/1/2017 - 6/30/2018) Project Costs:

Funds Requested

Each funding source has distinct match requirements and some have none (see attached Appendix B). The majority of funding requires a minimum 40% non-federal match of total project cost (a 40/60 split match/grant). To calculate required matching funds, multiply funds requested by 2/3. The total project cost is funds requested + required matching funds. For assistance with calculating the minimum 40% non-federal match, click here.

Minimum Non-Federal Matching Funds:

Non-Federal Matching Funds

Total FY2018 Project Costs

Two Year Projects:

Some projects are eligible for two year funding. Please refer to Appendix C and Appendix D for eligible projects.

Will you be applying as a two year project?

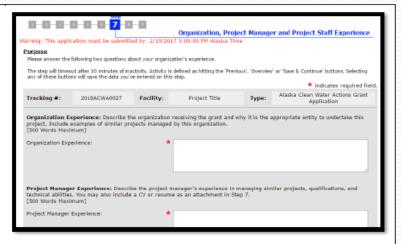




Two Year Projects:	
Some projects are eligible for two year funding. Please re	efer to Appendix C and Appendix D for eligible projects.
Will you be applying as a two year project?	○ Yes ○ No
b. FY2019 (7/1/2018 - 6/30/2019) Project Costs: (Only complete this section if eligible and applying for two	o year funding.)
2nd Year Funds Requested	
requires a minimum 40% non-federal match of total pro	d some have none (see attached Appendix B). The majority of funding ject cost (a 40/60 split match/grant). To calculate required matching t cost is funds requested + required matching funds. For assistance lick here.
2nd Year Minimum Non-Federal Matching Funds:	О
2nd Year Non-Federal Matching Funds	
2nd Year Total Project Cost	0

Step 7: Organizational experience

Step 7 collects organization, project manager, project staff, and grant administration experience.



Reset Timeout | 29:24

The step will timeout after 30 minutes of inactivity. Activity is defined as hitting the 'Previous', 'Overview' or 'Save & Continue' buttons.





Organization, Project Manager and Project Staff Experience

Warning: This application must be submitted by: 2/15/2017 5:00:00 PM Alaska Time

Purpose

Please answer the following two questions about your organization's experience.

	out after 30 minutes of ina		itting the 'Previous', 'Overview	' or 'Save & Continue' buttons. Selecting
any or anoso patto	no miii save ane aata you t	o ancaraa an ana atap.		* indicates required fie
Tracking #:	2018ACWA0000	Facility:	Туре:	Alaska Clean Water Actions Grant Application
	examples of similar pro	e organization receiving the organization receiving the organization organization organization.		ppropriate entity to undertake this
Organization Exp	erience:	*		b
	s. You may also include	oe the project manager's e a CV or resume as an atta		ilar projects, qualifications, and
Project Manager	Experience:	*		lo de
	nd technical ábilities. Yo		ce in working on similar pr r resume as an attachmeni	ojects, qualifications (education, t in Step 7.
Project Staff Exp	erience:	*		
	ts managéd by this orga			the grant uses. Include examples cal management of similar
Grant Administra	ition:	*		
				<u>A</u>

Evaluation criteria

Evaluation Criteria (max 15 points):

Does the organization have prior experience in grant management and/or did the applicant provide examples of success? (5 points)

Does the organization have the skills necessary to complete the proposed work and did they describe how they will meet grant requirements (timely completion of projects, follow budget, submit deliverables on time)? (5 points) Does the staff working on the project have successful experience with similar projects? (3 points)

Did the applicant provide examples of accounting procedures and fiscal management controls? (2 points)

Step 8: Supporting documents

Step 8 allows you to electronically submit any supporting documents. If you don't supply the required documents here, you will need to send them in later.

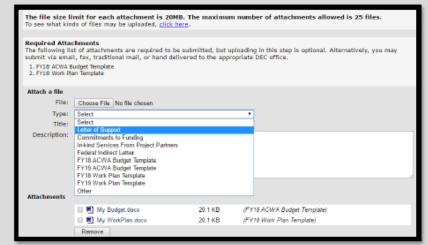
Any documents uploaded from another step should already appear.

To attach a file:

- Click the "Browse..." button
- A file browser window will open. Select the file you want to upload then click the open button. The name of the file you selected will appear next to the "Browse..." button.
- Select what kind of file it is from the drop-down menu and add a title and description.
- Click "Attach" when you have all the information completed to submit your document.

Click "Save & Continue" to continue to the next step.

REMINDER: Commitments to funding and/or in-kind support are required from project partners being paid grant funds and/or listed as providing matching funds and/or support.





Warning: This application must be submitted by: 2/15/2017 5:00:00 PM Alaska Time

Purpose

If you have any of the requested attachments in a digital format (Word Doc, PDF, GIF, JPG, etc.), you may attach them to your application using the form below. There is a file size limit of 20MB. Alternatively, you may send the required documents to the DEC grants administrator via traditional mail service or fax to:

Jennifer Pennington (Grants Administrator)

555 Cordova St Anchorage, AK 99501 Fax: (907) 269-7598

Commitments to funding and/or in-kind support are required from project partners being paid grant funds and/or listed as providing matching funds and/or support.

The step will timeout after 30 minutes of inactivity. Activity is defined as hitting the 'Previous', 'Overview' or 'Save & Continue' buttons. Selecting any of these buttons will save the data you've entered on this step.

indicates required field.

Tracking #:

2018ACWA0000

Facility:

Type:

Alaska Clean Water Actions Grant Application

Usage Tips:

First, use the browse button to select a file from your local system. Then, complete the attachment type, title and description fields before clicking the attach button to add the file to your application attachment list. While the upload is in progress, clicking on any button will cancel the upload. If you would like to remove the file from your application, select it in the list and click the "Remove" button.

The file size limit for each attachment is 20MB. The maximum number of attachments allowed is 25 files. To see what kinds of files may be uploaded, click here.

Required Attachments

The following list of attachments are required to be submitted, but uploading in this step is optional. Alternatively, you may submit via email, fax, traditional mail, or hand delivered to the appropriate DEC office.

1. FY18 ACWA Budget Template

Attach

2. FY18 Work Plan Template

Attach a file

File: Choose File No file chosen

Type: Select

Title:

Description:

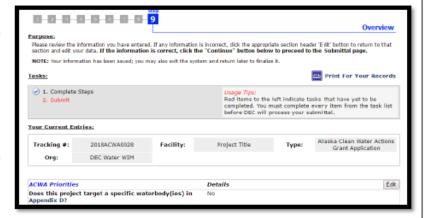
Attachments

Step 9: Application Overview

The "Application Overview" page (last step) gives you an opportunity to review and edit what you have entered so far.

To change any information in a section, select the "edit" button that corresponds to that section.

Any fields you have left blank will be highlighted yellow, so you can go back and edit them if you need to.







Purpose:

Please review the information you have entered. If any information is incorrect, click the appropriate section header 'Edit' button to return to that section and edit your data. If the information is correct, click the "Continue" button below to proceed to the Submittal page.

NOTE: Your information has been saved; you may also exit the system and return later to finalize it.

Tasks:

Print For Your Records

- 1. Complete Steps
- 2. Submit

Usage Tips:

Red items to the left indicate tasks that have yet to be completed. You must complete every item from the task list before DEC will process your submittal.

Your Current Entries:

Tracking #: 2018ACWA0000 Facility: Type: Alaska Clean Water Actions
Grant Application

ACWA Priorities	Details	Edit
Does this project target a specific waterbody(ies) in Appendix D?		
Waterbody Name:	Select	
Specific area, such as stretch (if applicable):		
i.		
ii.		
iii.		
Not in Appendix D?		
Which stewardship action listed in Appendix C does yo	ur project address?	

Applicant Information	Details
Name of Organization	
Type of Organization (i.e., Local government, Educational Institution, Non-Profit Organization, Tribal government, etc.)	it
Data Universal Numbering System (DUNS)	
Address 1	
Address 2	
City	
State	Alaska
Zip	
Name	
Title	
Phone Number	
Fax Number	
Email	
Project Overview De	etails
Title	
Project Overview:	

Details

Project Workplan

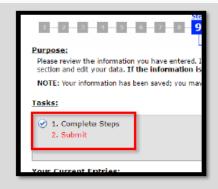
Project Workplan - Second Year	Details
Project Funding And Match Information	Details
Funds Requested	
Minimum Non-Federal Matching Funds:	
Non-Federal Matching Funds	
Total FY2018 Project Costs	
Will you be applying as a two year project?	
2nd Year Funds Requested	
2nd Year Minimum Non-Federal Matching Fu	unds:
2nd Year Non-Federal Matching Funds	
2nd Year Total Project Cost	
Organization, Project Manager and Project	
Staff Experience	Details
Organization Experience:	
Project Manager Experience:	
Project Staff Experience:	
Grant Administration:	
Attachments	Title (Type), Description

Final Steps

After all information is entered and you have finished adding all online attachments, you will need to submit your application.

NOTE: A check will appear next to task "**Complete Steps**" if the application is complete and ready to be submitted.

To go the **Final Steps** page, select the "**Submit**" link under tasks on the Application Overview page. You can also click on the "**Continue**" button at the bottom of the page.



Application Submission

The "Final Steps" page gives you the option to submit your application to DEC.

If you are satisfied with your application click the submit button on this page.

NOTE: Once submitted, you will no longer be able to modify the application or add additional attachments.



Application Submission Confirmation

Once your application is submitted, you have completed the online application process and may close your browser.



You will receive an email confirming your submission. The email will include a PDF attached which contains the submitted application.

The clear way CPA. Het DEC gorowed

Manager

**E2015ACWA0011.pdf (7 48)

The electronic submission process for application number 2018ACWA0011 for Project Project Title' is complete.

Your application appears to be complete and has been submitted to the Department for review at 4:01 PM on 12/22/2016, on behalf of ADEC Water - MOL Program. To view the application makes, go to Water Online Application

(https://decs.alecka.com/incolorations/water/comps/Velcome.aged) and use the application reference number 2018ACWA0011.

If you choose to return to the application in the Water Online Application System, the Application Overview will display all tasks completed.

From this page you can select 'Print For Your Records' to print a copy of the overview page.



For assistance with the online process, please contact the Division of Water at 907-465-5180 or email DEC.Water.OPAHelp@alaska.gov

What happens next?

- Applications are reviewed and scored.
- Applicants are notified if they are selected or not.
- Selected applicants work with the DEC project manager to finalize workplan agreements.
- Grant agreement paperwork is processed and signed.
- Applicant receives final agreements and go-ahead to start work.
- Anticipated project start date (July 1, 2017).
- Project managers supply quarterly reporting templates for financial and written progress reports.

Evaluation Criteria

ACWA Proposal Review Criteria:

			Points Possible	Reviewer Score
Project Overview	1.	Does the proposed project clearly address the requested waterbody specific action or priority stewardship item?	3	
	2.	Did the applicant state the environmental benefit?	2	
	3.	Is the overall application clear and concise?	5	
Workplan	4.	Are the objectives achievable with the proposed project?	10	
	5.	Are the proposed tasks the right activities to meet the objectives and complete the project?	10	
	6.	Does the workplan identify the appropriate deliverables for each task (including deliverables requested in the solicitation)?	10	
	7.	Does the workplan show appropriate planning and/or support services to successfully accomplish tasks? Examples include: partner/community support, laboratory analysis, access to transportation (e.g., boats) etc. Note: some actions and stewardship projects require that partners provide letters of support.	5 _	
	8.	Can all tasks realistically be accomplished in the grant period?	5	
	9.	Does the workplan include measures of success (such as linear feet riverbank restored, measurable pollutant load reductions, amount of stormwater runoff reduced, etc.)?	5	
	10.	Did the applicant follow the requested workplan format in the provided template?	5	

·	
Does the overall project seem reasonable according to the proposed budget?	10
Did the applicant provide the requested grant budget details and matching funds details?	10
Are individual costs and match values reasonable?	5
Daniel de la companie	
management and/or did the applicant provide examples	
. of success?	5
Does the organization have the skills necessary to complete the proposed work and did they describe how they will meet grant requirements (timely completion of projects, follow budget, submit deliverables on time)?	5
Does the staff working on the project have successful experience with similar projects?	3
Did the applicant provide examples of accounting procedures and fiscal management controls?	2
	Did the applicant provide the requested grant budget details and matching funds details? Are individual costs and match values reasonable? Does the organization have prior experience in grant management and/or did the applicant provide examples of success? Does the organization have the skills necessary to complete the proposed work and did they describe how they will meet grant requirements (timely completion of projects, follow budget, submit deliverables on time)? Does the staff working on the project have successful experience with similar projects? Did the applicant provide examples of accounting

Tips

- Start application early and report any website/application issues.
- Review ALL appendices (including administrative guidelines and grant requirements).
- Review other resources (e.g. example project workplan)
- Print the application overview and work on the sections in Word to avoid the online system time limit - you can review and spellcheck what you've written before putting into the application.
- Review the evaluation criteria provided for each section.
- Provide a detailed budget and workplan.

Contact Info

TECHNICAL CONTACTS:							
DEPARTMENT OF ENVIRONMENTAL CONSERVATION - NONPOINT SOURCE PROGRAM							
Northern/Interior	Chandra McGee	907-451-2140	chandra.mcgee@alaska.gov				
Matsu, Western	Laura Eldred	907-376-1855	laura.eldred@alaska.gov				
Kenai, Anchorage	Jeanne Swartz	907-269-7523	jeanne.swartz@alaska.gov				
Southeast	Gretchen Pikul	907-465-5023	gretchen.pikul@alaska.gov				
DEPARTMENT OF ENVIRONMENTAL CONSERVATION - BEACH GRANT							
Statewide	Gretchen Pikul	907-465-5023	gretchen.pikul@alaska.gov				
DEPARTMENT OF ENVIRONMENTAL CONSERVATION - GRANTS ADMINISTRATOR							
Statewide	Jennifer Pennington	907-269-7598	jennifer.pennington@alaska.gov				
DEPARTMENT OF FISH AND GAME							
Statewide	Jarrod Sowa	907-465-8493	jarrod.sowa@alaska.gov				
DEPARTMENT OF NATURAL RESOURCES							
Statewide	David Schade	907-269-8645	david.w.schade@alaska.gov				



Questions? Thank you for your time!

Chandra McGee (907) 451-2140 chandra.mcgee@alaska.gov